

Module 7: Practical exercise

- Group work on integration of SEA into elaboration of P/P

Purpose

Objective

- to design appropriate SEA approach for the selected planning process, including:
 - Optimal integration of SEA into elaboration of P/P
 - Rules for “operational management” of the SEA process

Possible use

- On a hypothetical case example
- On a real life examples from specific context (chosen before the training or brought by participants)

Key tasks for the group exercise

1. Analyze the planning process
2. Suggest appropriate environmental analyses that should be performed within SEA and how they relate to the key planning tasks
3. Suggest appropriate consultations with authorities
4. Suggest appropriate procedures for public access to information
5. Suggest appropriate consultations with the public
6. Suggest procedures for due account of SEA in the planning process
7. Review the proposed approach
8. Write ToR for such SEA

Task 1: Analyze the given planning process

Review the following features of the planning process:

- What is the specific role of the plan (what is it based on and what comes after it)
- Planning steps and key tasks performed by the planning team
- Environmental analyses that are normally performed within this planning process
- Consultations with the environmental authorities that are normally carried out within this planning process
- Current means for public access to information and consultations that normally take place during this planning process

Possible framework for analysis of the planning process

Tasks in the elaboration of plan/program	Existing environmental analyses	Provisions for consultations with authorities	Provisions for public access to info. and public consultations
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Task 2: Environmental analyses to be performed within SEA

- Determine what types of environmental analyses are required by the relevant SEA framework
- Determine logical linkages between the required environmental analyses and the specific planning tasks
- Determine what environmental analyses should be performed for the individual planning tasks
- Discuss how the suggested analyses differ from existing environmental analyses, what data will SEA team need from planners and what inputs will be offered from SEA process in various stages of the planning process

Task 3: Consultations with authorities

- Determine what types of environmental and health authorities must be formally consulted within SEA
- Determine when (in specific stages of the planning or SEA) and how should these consultations be performed in order to provide most effective inputs
- Discuss how do the proposed consultations differ from existing consultations with environmental and health authorities.
- Discuss whether separate consultations should be organized for SEA and for the planning process or whether to have a single commenting process

Task 4: Access to information

- Describe requirements for access to information within SEA
- Determine when (at what specific stages of planning or SEA) should access to information occur and how should it be most effectively arranged
- Discuss how these requirements differ from existing provisions for public access to information.
- Discuss whether separate access to information should be organized for SEA and for the planning process or not

Task 5: Consultation with public

- Describe requirements for consulting the public within SEA
- Determine who should be notified and directly invited to participate
- Determine when (at what specific stages of planning or SEA) should consultations with public occur and how should these be arranged
- Discuss how do newly required consultations differ from existing consultations with the public.
- Discuss whether separate consultations should be organized for SEA and for the planning process or whether to have a single commenting process for the public

Task 6: Taking information generated within SEA into account

- Discuss how the environmental analyses, consultations with authorities and consultations with the public suggested earlier should be taken into account in the planning process.
- Should these inputs be considered only at the end of the planning process or should they be taken into account during the formulation of the plan/programme?

Task 7: Review the proposed approach

- Review the proposed approach for conducting SEA within the planning process
- Review whether the proposed approach meets the requirements of the SEA Protocol. If not, make the final adaptations.
- Prepare key arguments that will help you to explain the proposed system to key stakeholders (decision-makers planners and the public.)

Task 8: Write ToR for such SEA

- Propose optimal integration of SEA into elaboration of the P/P
- Recommend optimal level of detail and assessment techniques
- Outline expected workload and total budget available
- Recommend optimal composition of the SEA team.
- For specific information on ToRs for SEA, please see Module 5
