

Meeting Minutes

REReP Project: 2.3 "Promoting Networking and Cooperation of Environmental NGOs: Establishment of Electronic Computer Networks on a National and Regional Level".

Project: "Environmental Electronic Network – EkoMrezaBiH"

Date and Time: 16th December 2003 (13: 00 - 16:00)
Location: Country Office B&H,
Address: Koste Hermana 11/2, 71000 Sarajevo, B&H

Attendees

First and Last Name	Title	Organization
Mr. Viktor Bjelic	Project Coordinator	NGO: "Young Researches of Banjaluka"
Ms. Inka Sehovic	Information Manager	REC CO B&H

Minutes:

Agenda of the meeting:

1. Review of NGO applications
2. Discussion about criteria of distribution of Computer equipment within EkoMrezaBiH
3. Limits and conditions for Computer equipment distribution
4. Setting up the date for taking over the equipment

1. Review of NGO applications

Application process:

EkoMrezaBiH team prepared open competition (Announcement "old for new") that was announced on EkoMrezaBiH web site, REC BiH web site and send to NGOs mailing list.

Open competition "old for new" was announced at the end on November.

Deadline for applications was 12th December. Applications were arriving on EkoMrezaBiH and REC B&H e-mail address parallel.

REC B&H and EkoMrezaBiH team received 16 applications until the deadline (12th December)

2. Discussion about criteria of distribution of Computer equipment within EkoMrezaBiH

Criteria of distribution of Computer equipment within EkoMrezaBiH were set up before the Announcement in coordination with REC B&H.

EkoMrezaBiH project partners and REC CO BiH fully support the concept "old for new" and it was applied where possible. Old but useable equipment will be donated to runner up organizations from the tender.

3. Limits and conditions for Computer equipment distribution

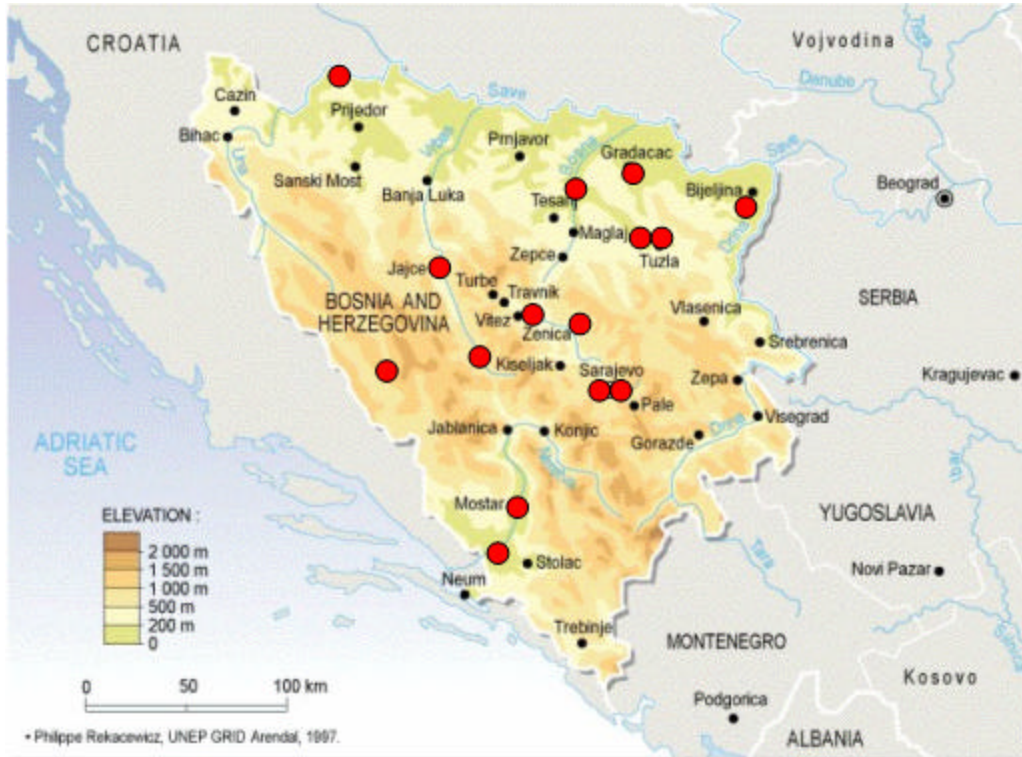
Following the criteria, 15 NGOs were awarded with the Computer equipment.

Map of Bosnia and Herzegovina shows NGOs that are covered with the equipment (red points) (see. Att.2)

List of Computer equipment distribution:

Item	New computer	«Old» computer
1.	Eko tim – Sarajevo	Eco 2001 – Gornji Vakuf
2.	Ecological Union BiH – Tuzla	Eco «20th March 1990» - Breza
3.	Tooper – Doboj	Center for promotion of civil society Gradacac
4.	Lijepa nasa – Capljina	Oasis – Mostar
5.	Found for protection Igman, Bjelasnica and Treskavica mountains – Sarajevo	Eco Movement - Jajce
6.	Eco Nova – Zenica	
7.	Bh team – Tuzla	

8.	Society for protection of nature, Cultural-historical heritage and development of Agriculture, «Pounje» Kostajnica	
9.	Youth Center of Livno	Ciconia ecological society - Dvorovi



4. Setting up the date for taking over the equipment

NGOs who get new Computer equipment have to come to Banja Luka (Office of the Young researches of Banjaluka) from Monday (22 December) – Friday (26 December)

Those NGOs who get “old” Computer equipment have to communicate with “donor” NGOs and arrange suitable date to take it over.