

# Questionnaire

For the interviewer: please note down the interviewed organisation's general data, following the template in the "Methodology" document.

The purpose of this survey is to assess the network development capacity of NGOs in South Eastern Europe. Your input will help us to design a needs-oriented project aimed at strengthening networking, cooperation and partnership potential. The project will enable your organization to participate actively in the establishment or the strengthening of a computer based NGO network.

**1) Please estimate the organizations you keep in touch with at least once in a few months:**

Number of environmental organizations from your own country \_\_\_\_\_

Number of environmental organizations from abroad \_\_\_\_\_

Number of governmental institutions/public authorities \_\_\_\_\_

Number of scientific, educational institutions \_\_\_\_\_

**2) What kind of information of public interest do you think your NGO could provide for other organizations?**

\_\_\_ Backgrounders

\_\_\_ Case studies

\_\_\_ Articles

\_\_\_ News on regular basis

\_\_\_ Databases

\_\_\_ Other, please specify \_\_\_\_\_

**3) What are the human resource needs of your NGO in joining or using a more suitable computer based network?**

Please rank your needs giving rank 1 to the most urgent/important need and 4 to the less urgent/important one:

\_\_\_ personnel who is technically able to use the network

\_\_\_ knowledge on how to publish information on-line

\_\_\_ how to communicate in mailing-lists, how to manage all the information etc.

\_\_\_ English language capacity to use the network

\_\_\_ workforce in general

4) **Please rank the following difficulties met by your organization**

(rank 1=most to 4=least)

\_\_\_ paying phone bills

\_\_\_ buying suitable computer equipment (please specify)

\_\_\_ paying for extra workforce

\_\_\_ paying the services of a local internet cafe or other computers out of the office

5) **Please rank each of the areas of interest of your NGO in the next two years:**

(rank: 1=most important to 4=least important)

\_\_\_ to look for project partners in international projects

\_\_\_ to get ideas and examples of successful projects

\_\_\_ to develop skills to use information technology (computers)

\_\_\_ to exchange environmental (or work-related) information

\_\_\_ to get access to environmental (or work-related) information

\_\_\_ to look for information about donors and funds

\_\_\_ to publish environmental information on the web

\_\_\_ to popularize your NGO

\_\_\_ to publish environmental news on a regular basis

\_\_\_ others, please specify \_\_\_\_\_

6) **What are your main technical problems?**

\_\_\_ lack of suitable computer equipment in the office

\_\_\_ lack of computer facilities to use outside the office (for example in an Internet Café, university, or other NGOs.)

\_\_\_ unstable or unreliable telephone lines

\_\_\_ no Internet Service Provider in your town

\_\_\_ other, please specify \_\_\_\_\_

7) **Please describe how you use electronic networking (if you do)?**

7.1. **You have Internet access**

\_\_\_ at the NGO office

\_\_\_ only in Internet Centers or Internet Cafes

\_\_\_ only through members' home or office accounts

7.2. **You use e-mail:**

\_\_\_ currently in communication with all partners

mainly for communicating with foreign partners

less often than fax or ordinary mail

**7.3. You have subscribed at**

environmental mailing lists

environmental electronic newsletters

environmental newsgroups

**7.4. Does your organization use the Internet for:**

searching background information for your work

publishing on the web

on-line campaigning

on-line fundraising (look for information about donors and donor programs)

on-line cooperative work with other organisations

other NGO activities on-line, please specify \_\_\_\_\_

**8) Please evaluate the cooperation/partnership experience of your NGO by selecting the appropriate answers:**

**8.1. We have cooperated with other organizations in:**

fundraising

project implementation

campaigning

lobby

other, please specify: \_\_\_\_\_

Please specify whether they have been successful and why:

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**8.2. We haven't cooperated yet, because:**

do not see the necessity to cooperate with other NGOs

other NGOs are more a competitor than a cooperation partner

bad experience with cooperation

cooperating on a smaller scale already without a network

no other NGO does related work

language barrier for international cooperation

other, please specify \_\_\_\_\_

**8.3. We plan to cooperate with** [organization] \_\_\_\_\_  
[area] \_\_\_\_\_  
[motivation] \_\_\_\_\_

**9) How much time per month do you think you could reserve to put information of public interest to the network?**

- \_\_\_ up to 2 days
- \_\_\_ up to 4 days
- \_\_\_ up to one week
- \_\_\_ other, please specify \_\_\_\_\_

**10) What do you think could improve the international cooperation of environmental NGO-s, primarily with neighbouring countries?**

- \_\_\_ possibility to exchange ideas, information and best practices
- \_\_\_ work on joint (internationally funded) projects
- \_\_\_ lobby internationally
- \_\_\_ work on transboundary environmental problems
- \_\_\_ raise funds for joint projects
- \_\_\_ informal communication, on-line (discussion/ mailing groups, private e-mails etc.)
- \_\_\_ informal communication, in person (seminars, work meetings, workshops etc.)
- \_\_\_ other, please specify \_\_\_\_\_

**In what ways would you expect this project to be of benefit for you? Why and how?**

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**Would you like to give us your ideas about the project or some comments that you think we should consider?**

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